

# PERSONAL STATEMENT OF ASSETS AND LIABILITIES

Name:			CLIENT		SPOUSE	
			Asset	Liability	Asset	Liability
<b>FIXED PROPERTY</b>						
Address	Date Acquired	Cost (Include Improvements)				
1.						
2						
3						
<b>INVESTMENTS</b>						
Cash and Bank Balances						
Unit Trusts						
<b>Listed Shares</b>						
Company name	Number of shares					
1.						
2						
3						
<b>Unlisted Investments</b> (Private companies/CC's/trusts/private practice)						
Entity Name	Percentage interest					
1.						
2						
<b>OTHER ASSETS</b>						
<b>Motor Vehicles</b>						
Make and Model	Cost					
1.						
2						
Equipment						
Furniture and fittings						
Debtors						
Other (details)						
<b>OTHER LIABILITIES</b>						
Unsecured Borrowings	Bank					
Mortgage:						
Unsecured Loans:						
Credit Cards						
Contingent Liabilities (for example suretyships)						
1						
2						
<b>TOTALS</b>						
<b>NET ASSETS (ASSETS - LIABILITIES)</b>						

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## PERSONAL STATEMENT OF MONTHLY INCOME AND EXPENDITURE

<b>Name</b> _____	<b>Date</b> _____		
<b>INCOME</b>		<b>CLIENT</b>	<b>SPOUSE</b>
Salary			
Commission			
Other income (rental)			
Source of other income _____			
<b>TOTAL</b>			
<b>EXPENSES</b>			
Salary deductions ie. tax, pension etc.			
Medical Aid (unless a salary deduction)			
Bond repayment & Rent			
Car Repayment			
Loan Repayment			
1. Student Loan			
2. Department Stores			
3. Credit Card			
4. Other			
Food			
Water, Electricity, Rates & Taxes			
Petrol and Vehicle Maintenance			
Insurances			
1. Life			
2. Motor Vehicle			
3. Household			
Savings eg. Unit trusts			
Maintenance/Alimony			
Entertainment			
Education			
Clothing			
Other			
<b>TOTAL</b>			
<b>NET SURPLUS/(DEFICIT)</b>			
<b>I warrant that the information contained herein is true and correct.</b>		<b>Signature</b>	
<b>Dated at</b> _____ <b>on</b> _____			