



economic development & tourism

Department:
Economic Development & Tourism
NORTHERN CAPE PROVINCE
REPUBLIC OF SOUTH AFRICA

PROVINCIAL TOWNSHIP AND RURAL ECONOMY GRANT FUND APPLICATION FORM

The Northern Cape Department of Economic Development and Tourism calls on all SMMEs and informal businesses in the Northern Cape Province to apply for the Township and Rural Economy Grant Fund. The grant financial support is offered for material, business equipment, and inventory stock.

The grant fund is targeted at Previously Disadvantaged Individuals (PDIs) operating micro, small and medium enterprises in townships and rural areas across 5 District Municipalities in the Northern Cape Province. The grant funding programme seeks to provide financial support to formal and informal enterprises in order to create jobs and impact the local economy. PDIs who own businesses in Towns or City settings will also be considered.

This grant fund is targeting all enterprises that have been operational for more than a year. No Start-Ups will be considered. Only enterprises owned by **people living with disabilities may be considered as Start Ups**

Categories of businesses to be considered and conditions of the grant include:

- Sole Traders/ Proprietors
- Informal Traders
- Close Corporations
- PTY LTDs
- Co-operatives
- The grant will not exceed R100 000 worth of material and equipment.

Grant Fund Criteria

Any business wishing to apply for support from the **Township and Rural Economy Grant Fund must** complete the compulsory **grant application form** and meet the prerequisite criteria requirements.

Qualifying applications must submit compliance and supporting documents to be considered for assessment and these are:

- Completed grant application form;
- Founding Documents & Registration Certificate (**N/A to Informal Traders**)
- Certified ID Copy(s) of Director(s) (**Including Informal Traders**)
- Valid Tax Clearance Certificate; (**N/A to informal Traders**)
- Bank Confirmation Letter (**Not compulsory for Informal Traders**)
- 6 or 12 months Financial Records or 12 months Bank Statement or 1 year Financial Statement or Management Accounts Report or any other method to prove business activity; where possible.



- Affidavit on ownership declaration (**Informal Traders**).
- Enterprise must be operational for more than one year to be eligible for the grant.
- Lease Agreement if renting business premises (**If not available it should be declared in Affidavit**)
- Consent to conduct enterprise status verification.
- Quotations of material and equipment required (Not older than 3 months from the date the advert was circulated)
- Signing of the declaration of acceptance also allows DEDaT and its stakeholders to source quotations for SMMEs where they deem fit,
- A letter from local municipality exempting the applicant to comply with By-Law permit expectation
- If application is successful, the applicant/s will be expected to attend an induction session and also expected to sign a Service Level Agreement (SLA) ensuring that the material and equipment purchased will be used only for the purposes declared in the application



A. GRANT APPLICATION FORM (R100 000)

1. Personal details										
Applicant:	Title									
	Name(s)									
	Surname									
ID number:						Disability Y/N:				
Gender:	Male	Racial classification:								
	Female	Afric	Col	White	Indian	Other				
Residential address:							Code			
							Code			
Postal address:							Code			
Telephone				Cell:			Fax:			
Email:										

2. Business details										
Registered business name (if applicable):										
Registration number (if applicable):										
Trading name: (if applicable)										
VAT registration number: (if applicable)										
Telephone				Cell:			Fax:			
Email:										
Tax reference number (if applicable):				Tax clearance certificate (if applicable):	Y		N			
BBBEE ownership status:	CLASSIFICATION	PERCENTAGE								
	White									
	Black									



3. Business details cont.

Operational information

Please indicate the values attributed to the following aspects of your business:

Average monthly turnover (over the past 12 months)

Do you have financial records or management account? Y/N

Current number of employees:

Permanent

Temporary

Total SA Residents

Business type:

Pty (Ltd)

Cooperative

Sole Proprietor

Partnership

Other

Sector:

Business address:

Code

Postal address:

Code

Core business activity:

Core business issues: (Please state the current challenges faced by the business)

Please state how will the grant funding assist your business.

Please indicate how you heard about the Grant Programme:

Facebook

Twitter

Radio

Word of mouth

Newspaper

Email communication

Other – please specify

Total Funding Requested Grant:

R



B. Acceptance

I (full name) _____ as
 (The Designation) _____ hereby declare that
 I have read and fully understood and accepted the above terms and conditions as set out
 in Sections A, B and C relating to accessing the Grant Fund.

PoPi Act Disclaimer

I hereby declare that the information provided is true and correct. You hereby further declare and confirm that you, as the person/entity/body/individual/company who is providing information and hereinafter collectively referred to as the "client/respondent", do hereby irrevocably agree and understand that any/all information supplied or given to us, is done so in terms of the above grant application and consent declaration in accordance with the POPI ACT for DEDaT to share my information with their stakeholders for purposes of support to my enterprise.

Signature: _____

Date: _____

Place: _____

C. Checklist

Application documentation checklist		YES	NO	Initial
1.	COMPLETED GRANT APPLICATION FORM			
2.	COMPANY REGISTRATION DOCUMENTS (NOT APPLICABLE TO INFORMAL TRADERS)			
3.	VALID TAX CLEARANCE CERTIFICATE (NOT APPLICABLE TO INFORMAL TRADERS)			
4.	COPY OF OWNER(S) ID DOCUMENT(S)			
5.	PROOF OF RESIDENCE (FOR INFORMAL TRADERS)			
6.	ANNUAL FINANCIAL STATEMENTS/MANAGEMENT ACCOUNTS/BANK STATEMENTS or ANY OTHER METHOD TO PROOF BUSINESS ACTIVITY (NOT APPLICABLE TO INFORMAL TRADERS)			
7.	QUOTATIONS NOT EXCEEDING R100 000.00			
8.	AFFIDAVIT OR COMMITMENT LETTER INDICATING COMMITMENT TO USE FUNDS FOR INTENDED PURPOSE			
9.	QUOTATIONS OF MATERIAL AND EQUIPMENT REQUIRED			



CONTACT PERSONS

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Application Submission Period

07 November 2022- 25 November 2022

Application Submission Offices and Notes

- For physical submission, applicants may give in their applications at their nearest SEDA, SEFA, and Mme Re Ka Thusa Offices,
- Those that are willing to submit in Kimberley, may give in their applications at the Ground Flood, MetLife Towers, Cnr Knight and Stead Street, Kimberley (DEDaT Offices) or at Ekhaya La Bantu Building, No. 2 Cecil Sussman Road
- Those that intend to submit electronically may use the email addresses provided under Contact Persons,
- For any enquiry, you may contact any of the officials mentioned under Contact Persons
- In the districts, applications may be dropped off at the nearest SEDA Office, or that of Mme Reka Thusa,
- The DEDaT will also be visiting some Municipalities in the province for Outreach, Information Dissemination and Collection of Applications
 - For Clarity on which municipality will be visited on what date, please contact Ms. Letoane on 083 305 0439