



COGHSTA

Department:
Cooperative Governance, Human Settlements
and Traditional Affairs
NORTHERN CAPE PROVINCE

Larry Moleko Louw Building
9 Cecil Sussman Road
Private Bag X5005
Kimberley
8300

Tel. 053 807 9723
Tel: 053 830 9640

Enquiries : kvisagie@ncpg.gov.za
Dipatlisiso : kvisagie@nccoghsta.onmicrosoft.com
Imibuzo : mnare@ncpg.gov.za
Navrae : mnare@nccoghsta.onmicrosoft.com

Reference : NC/03/2023
Tshupelo :
Isalathiso :
Verwysings :

Date : 17 May 2023
Leshupelo :
Umhla :
Datum :

**NB: PLEASE NOTE THE FOLLOWING ERRATUMS RELATING TO BID
NUMBER NC/03/2023: SCHEDULE 10**

1. Tender Information: CIDB grading is not a requirement.
2. Tender Notice: professional service providers is amended.
3. Page 9, compliance check list, see attached changes:
NHBRC and CIDB is not a disqualifying factor for this bid.
4. Test for Responsiveness CIDB and NHBRC not applicable (T1-16)
5. Risk Analysis will not look at CIDB registration. (T1-T17)
6. List of Returnable: Schedule 6; Schedule 8 and Schedule 9 are not required (T 2.1).
7. Schedule 10: This document, together with its attachments will be deemed as Schedule 10.
8. Requirement of the tender submission 4, will also be affected by all the above changes: relating to 4.4.2 project team, 4.4.4 the paragraph reads Experience of the Implementing Agent: A list of Agent's experience in executing any Human Settlement projects in the build environment, 4.4.6.2 (CIDB) and 4.4.6.9 (NHBRC).
9. Any other reference on this tender document to NHBRC and CIDB must be ignored as it will not be assessed.

Our sincere apologies for any inconvenience caused.

.....
HEAD OF THE DEPARTMENT
MR. B.S. LENKOE

Tender Information

Tender month	APRIL 2023
Tender date:	28/04/2023
Tender Number	NC/03/2023
Title of Tender	APPOINTMENT OF A PANEL OF (IMPLEMENTING AGENTS)SERVICE PROVIDERS FOR 36 MONTHS TO UNDERTAKE THE IMPLEMENTATION OF VARIOUS INFRASTRUCTURE AND CONSTRUCTION PROJECTS IN ALL DISTRICT MUNICIPALITIES THROUGHOUT THE NORTHERN CAPE PROVINCE
Description	APPOINTMENT OF A PANEL OF (IMPLEMENTING AGENTS)SERVICE PROVIDERS FOR 36 MONTHS TO UNDERTAKE THE IMPLEMENTATION OF VARIOUS INFRASTRUCTURE AND CONSTRUCTION PROJECTS IN ALL DISTRICT MUNICIPALITIES THROUGHOUT THE NORTHERN CAPE PROVINCE
Employer: Header	DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS OF THE NORTHERN CAPE
Employer	CoGHSTA
Employer email	bslenkoe@ncpg.gov.za
Postal Address	PRIVATE BAG X5005
Town/City	KIMBERLEY
Code	8300
Physical Address1	LARRY MOLEKO LOUW BUILDING
Physical Address2	9 CECIL SUSSMAN ROAD
Physical Address3	KIMBERLEY
Physical Address4	8300
Employer's Agent: Name	MARKS NARE
Company	COGHSTA
Postal Address	PRIVATE BAG X5005
Town/City	KIMBERLEY, 8300
Physical 1	LARRY MOLEKO LOUW BUILDING
Physical 2	9 CECIL SUSSMAN ROAD
Tel:	(053) 830 9400
Fax:	
E-mail:	Rnare@ncpg.gov.za
Advert Date	FRIDAY, 28 APRIL 2023
Briefing Date	NO BRIEFING SESSION.
Tender Documents available @	THE DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENT & TRADITIONAL AFFAIRS, LARRY MOLEKO LOUW BUILDING, 9 CECIL SUSSMAN ROAD, KIMBERLEY AND AT THE SITE BRIEFING. Tender E-Portal - http://www.etenders.gov.za , and after the site visits.
Closure Date	FRIDAY, 26 MAY 2023
Closure Time	11H00
Tender Box Location	COGHSTA HEAD OFFICE, J.S. DU PLOOY BUILDING, 9 CECIL SUSSMAN ROAD, KIMBERLEY, 8301.
General Enquiries Contact Person	Karel Visagie of CoGHSTA, Tel: (053) 807-9723, e-mail: KVisagie@ncpg.gov.za
Technical Enquiries Contact	Marks Nare of CoGHSTA, Tel: (053) 830-9640, e-mail: Rnare@ncpg.gov.za
Procurement Policy	Preferential Procurement Regulations, 2022 (Government Gazette No. 47452)
CIDB Grading	Civil Engineering (CE); General Building Works (GB) N/A
CONTRACTOR DESIGNATION	CIDB REGISTRATION BOTH GRADING 9GB AND 9CE

**DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND
TRADITIONAL AFFAIRS OF THE NORTHERN CAPE**

TENDER NO. NC/03/2023

CLOSING DATE: FRIDAY, 26 MAY 2023	CLOSING TIME: 11H00
--	----------------------------

NAME OF TENDERER*

CONTACT PERSON*

ADDRESS*

.....

.....

.....

TEL NO*

FAX NO*

E-MAIL ADDRESS*

CIDB GRADING* **N/A.**

CIDB REGISTRATION NO* **N/A.**

NHBRC REGISTRATION NO* **N/A.**

B-BBEE LEVEL*

(* TO BE COMPLETED BY TENDERER)



9. Compliance Checklist

Compliance with administrative requirements as stated in the Standard Bidding Documents. In this evaluation stage, all bidders that fail to provide the required information and documentation will be disqualified from further evaluation:

Returnable	Comply / Not comply	Disqualifying factor
Is the bidder tax compliant		No
BBBEE Level Status Certificate or Original Sworn Affidavit		No
Is the bidder registered on the National Treasury Central Supplier Database (CSD)		Yes
Copy of company registration documents		No
Detailed company profile		No
CV's, Qualification, and professional registration certificates of project team personnel involved on the project		Yes
Provide NHBRC and CIDB (Active) Registered Construction Company supporting documents		N/A
Provide NHBRC Registered Engineer (Active)		N/A
List of similar work carried out previously		Yes
Certified identity documents of company directors or shareholders		No
Authority to sign on behalf of bidder		Yes
Certificate or authority for joint ventures (where applicable)		Yes
Joint venture agreement for joint venture (where applicable)		Yes
All NCP's forms must be completed, signed, and certified (where applicable)		Yes
Financial Statements		No
Form of offer (fully completed and signed)		Yes
Summary of verifiable previous projects and reference letters with contact details on a company letter head and/or stamped		Yes



COGHSTA

Co-operative Governance
Human Settlement & Traditional Affairs

**DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND
TRADITIONAL AFFAIRS OF THE NORTHERN CAPE**

TENDER NO. NC/03/2023

**APPOINTMENT OF A PANEL OF (IMPLEMENTING AGENTS) SERVICE PROVIDERS FOR 36
MONTHS TO UNDERTAKE THE IMPLEMENTATION OF VARIOUS INFRASTRUCTURE AND
CONSTRUCTION PROJECTS IN ALL DISTRICT MUNICIPALITIES THROUGHOUT THE
NORTHERN CAPE PROVINCE**

1. **CoGHSTA hereby invites bidders for the appointment of a panel of (implementing agents) service providers for 36 months to undertake the implementation of various infrastructure and construction projects in all district municipalities throughout the northern cape province.**
2. **Only professional service providers that are CSD registered who offer the following competencies will be considered:** The team should include, but is not limited to the following Professionals: Engineer, Clerk of Works, Construction Project Manager, Engineering Technologist, GIS Specialist, Environmental Specialist, Geotechnical Specialist, Civil Engineering, Structural Engineering, Electrical Engineering, , Land Surveyors, Town Planners, Architect, Professional Project Management, etc.
3. **Tender documents are available at <http://www.etenders.gov.za> and www.coghsta.ncpg.gov.za**
4. **Closing of Tender at 11H00 on Friday, 28 MAY 2023 at COGHSTA HEAD OFFICE, J.S. DU PLOOY BUILDING, 9 CECIL SUSSMAN ROAD, KIMBERLEY, 8301.**
5. **There will be NO clarification session. Any questions of clarity can be forwarded to the emails below.**
7. **Supply chain management related enquiries relating to this bid should be addressed to Mr. Karel Visagie, Tel (053 807 9723), e-mail: kvisagie@ncpg.gov.za and technical enquiries to Mr. Marks Nare, Tel: (053) 830 9460, e-mail: RNare@ncpg.gov.za**
8. **Please note:**
 - Preference will be given to companies who are owned by Women, Youth & Persons with Disabilities when allocating specific goals.
 - Documents to be submitted with the bid document: SARS verification PIN, Copy of CSD Registration summary report, B-BBEE Status Level Certificates, or certified copies thereof and CIPC copy.
 - Functionality will apply. Based on functionality the tenderer should score 60% or more to be placed on the panel:

F.2.3 Clarification of Tender Offer after Submission

A tender will be rejected as non-responsive if the Tenderer fails to provide any clarification requested by the Employer within the time for submission stated in the Employer’s written request for such clarification.

F.2.4 Tax Clearance Certificate

Tenderers shall be registered and in good standing with the South African Revenue Service (SARS) on CSD, if non-compliant, the tenderer must submit evidence from SARS informing the Department of why it is non-compliant and when is the estimated resolution.

The BBBEE certificate will only be used for your identifying your level of BBBEE but will not be used for scoring on the 80:20, specific goals will be used for scoring.

F.2.5 NHBRC Registration

A NHBRC Registration is ~~compulsory~~ for this tender.

F.3.1 Opening of Tender Submissions

Tenders will not be opened immediately after the closing time for receipt of tenders.

F. 3.2 Test for Responsiveness

Tenders will be considered non-responsive if, inter alia:

- a) ~~the Tenderer does not comply with the CIDB contractor registration.~~
- b) ~~the Tenderer has failed to clarify or submit any supporting documentation within the time for submission stated in the employers written request.~~
- c) ~~the Tenderer is not registered with the NHBRC.~~

F.3.3 Evaluation of Tender Offers

Functionality will be scored and a minimum of 60 out of the possible 100 is required to be evaluated any further.

In terms of CoGHSTA NC Specific Goals, preference points must be awarded to a bidder in accordance with the table below:

Specific Goal	Number of points
100% or more Women or Youth owned company	10
Less than 100% Women or Youth owned company	5
100% Black owned company	10
Less than 100% Black owned company	5
100% People living with disability	10
Locally owned companies	5
Maximum obtainable points	20

The following must be noted for the allocation of 20 points:

- A tenderer might be requested to submit proof of its B-BBEE status level of contributor.
- A share certificate and or CIPC information of the company might be requested to be able to verify ownership.
- Any other relevant evidence can be requested from the tenderer to substantiate the claim for the 20

points from any of the above specific goals on the table.

- CSD printout must accompany all submission documents.
- The above points can be increased, reduced and split to more than one specific goal, depending on the requirements of the bid and specifications, however when such is increased or reduced, the information must be published correctly to the bidder at the time of advert of tender, but total points must not exceed 20 points.
- Locality points will be allocated to any company with a valid verifiable address in the Northern Cape, e.g., CIPC, SARS etc. A lease agreement must have substantiating legitimate evidence relating to the Northern Cape, the address claimed, such as proof of rental payment and receipt of rentals by both the lessee and lessor.
- If the price offered by the tenderer scoring the highest points is not reasonable, COGHSTA must not award the contract to the tenderer.
- COGHSTA may negotiate a reasonable price with the tenderer scoring the highest points or cancel the tender.
- If the tenderer does not agree to a reasonable price, negotiate a reasonable price with the tenderer scoring the second highest points or cancel the tender.
- If the tenderer scoring the second highest points does not agree a reasonable price, negotiate a reasonable price with tenderer scoring the third highest points or cancel the tender.
- If a reasonable price is not agreed as envisaged, COGHSTA must cancel the tender.

F.3.4 **Risk Analysis**

~~Notwithstanding compliance with regards to CIDB registration~~ or any other requirements of the tender, the employer will perform a risk analysis in respect of the following:

- a) the Tenderer's ability to fulfil its obligations in terms of the tender document, that is, that the Tenderer can demonstrate that he/she possesses the necessary professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience, reputation, personnel to perform the contract, etc.

No Tenderer will be recommended for an award unless the Tenderer has demonstrated that he/she has the resources and skills required.

F.3.5 **Acceptance of panel**

The Employer does not bind itself to accepting any tender.

Tender offers will only be accepted if:

- (a) the Tenderer is registered and in good standing with the South African Revenue Service (SARS) and has submitted evidence in the form of an original valid Tax Clearance Certificate (for tender) issued by SARS or proof that he or she has made arrangements with SARS to meet his or her outstanding tax obligations;
- (b) the Tenderer or any of its Directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- (c) the Tenderer has not:
 - (i) abused the Employer's Supply Chain Management System; or
 - (ii) failed to pay municipal rates and taxes or service charges as applicable at the Tenderer's Head Office Municipality and such rates, taxes and charges are in arrears for more than three months.

T 2.1: LIST OF RETURNABLE DOCUMENTS:

NB: TENDERERS MUST COMPLETE THESE SCHEDULES / DATA SHEETS / FORMS IN BLACK INK

1. Returnable Schedules required for Tender Evaluation Purposes:

- Schedule 1: Compulsory Enterprise Questionnaire
- Schedule 2: Certificate of Independent Tender Determination
- Schedule 3: Certificate of Authority for Joint Ventures
- Schedule 4: Certificate for Municipal Services and Payments to Service Provider
- Schedule 5: Schedule of Work Experience
- ~~Schedule 6: Proposed Amendments and Qualifications by Tenderer~~
- Schedule 7: Details of Management Team
- ~~Schedule 8: Confirmation of Construction Industry Development Board (CIDB) Registration~~
- ~~Schedule 9: Confirmation of National Home Builders Registration Council (NHBRC) Contractor Registration~~

2. Returnable Schedules that will be incorporated into the Contract:

- Schedule 10: Record of Addenda to Tender Documents
- Schedule 11: NCP Schedules: NCP 1; NCP 2; NCP 4; NCP 6.1 NCP 7.1

DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS OF THE NORTHERN CAPE

TENDER NO. NC/03/2023

SCHEDULE 6 (N/A)

DETAILS OF MANAGEMENT TEAM

Tenderers shall set out in the Schedule hereunder details of the Management Staff experience in work of a similar nature to that for which their tender is submitted.

Failure to complete this Schedule may result in the Tenderer not being considered.

1) Company Director's Name:

NO. OF YEARS THAT DIRECTOR HAS OPERATED	YEAR'S EXPERIENCE
As a Director	
In building environment as Project/Contract Manager	
Other (Specify in CV)	
TOTAL YEARS' EXPERIENCE	

2) Site Agent's Name:

NO. OF YEARS THAT SITE AGENT HAS OPERATED	YEAR'S EXPERIENCE
As a Site Agent	
In building environment as Foreman	
Other (Specify in CV)	
TOTAL YEARS' EXPERIENCE	

NOTE: PLEASE APPEND CV'S AND CERTIFICATES

Please indicate by write individual selected for the project's NQF level and cross with an (X) applicable candidate experience allocated for this project.

QUALITY CRITERIA: APPLICABLE EXPERIENCE							
	POSITION	NQF LEVEL	YEARS OF EXPERIENCE				
1	Site Quantity Surveyor		2 - 5	6 - 8	9 and more		
2	Site supervisor / General Foreman		4 - 6	7 - 9	10 and more		
3	Quality Officer / Manager		2 - 5	6 - 10	11 and more		
4	Health and Safety Officer		2 - 5	6 - 8	9 and more		

Number of sheets, appended by the Tenderer to this Schedule: (If nil, enter NIL)

SIGNED ON BEHALF OF THE TENDERER:

DATE:

DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS OF THE NORTHERN CAPE

TENDER NO. NC/03/2023

SCHEDULE 7 (N/A)

CONFIRMATION OF CIDB CONTRACTOR REGISTRATION

The Tenderer must attach to this page a **certified copy** of the Tenderer's Construction Industry Development Board (CIDB) certificate.

I/We understand that only Tenderers who are registered with the Construction Industry Development Board (CIDB) in a Contractor grading designation equal to or higher than a Construction grading designation determined in accordance with the sum tendered for, are eligible to submit tenders.

Joint Ventures are eligible to submit Tenders provided that:

1. Every member of the Joint Venture is registered with the CIDB;
2. The lead partner has a Contractor grading of not more than one lower than the designation determined in accordance with the sum tendered.
3. The combined Contractor grading designation calculated in accordance with the CIDB Regulations is equal to or higher than a Contractor grading designation determined in accordance with the sum tendered; and
4. The contract participation of each member in a Joint Venture is in accordance with the individual member's CIDB contractor grading designation.

I/We understand that the Employer may only enter into a formal contract with a Tenderer who is registered with the Construction Industry Development board (CIDB) as a CIDB Designation **CE and GB** (of the correct Class in accordance with the tendered sum) and has been issued with such a CIDB Contractor registration grading designation.

Contractor Industry Development Board (CIDB) Contractor Registration

I/We wish to confirm the following:

Yes I/We are registered with the CIDB as a Contractor:

Registration No.:

CIDB Contractor's Grading:

Tender amount, VAT excluded: R.....

I/We understand that:

Tenderers must be registered prior to the closing date/time for tender submissions in a CIDB Contractor grading designation equal to or higher than a grading corresponding to the amount tendered.

DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS OF THE NORTHERN CAPE

TENDER NO. NC/03/2023

SCHEDULE 8 (N/A)

CONFIRMATION OF NHBRC CONTRACTOR REGISTRATION

The Tenderer must attach to this page a **certified copy** of the Tenderer's National Home Builders Registration Council (NHBRC) Certificate.

I/We understand that only Tenderers who are registered with the National Home Builders Registration Council (NHBRC) are eligible to submit tenders.

Joint Ventures are eligible to submit Tenders provided that every member of the Joint Venture is registered with the NHBRC.

I/We understand that the Employer may only enter into a formal contract with a Tenderer who is registered with the NHBRC.

National Home Builders Registration Council (NHBRC) Contractor Registration

I/We wish to confirm the following:

Registration No.:

The Certificate must be valid for a period of 1 (one) year.

Date Issued:

Expiry Date:

I/We understand that Tenderers must be registered with the NHBRC prior to the closing date/time for tender.

SIGNED ON BEHALF OF THE TENDERER:

DATE:



- 2.4. The primary purpose of establishing the panels of service providers is to address the spatial imbalances and infrastructure shortages within the various municipalities of the Northern Cape Province. By doing so, the selected service providers will contribute to improving the living conditions and quality of life for residents across the province. By addressing the current housing, infrastructure, and construction needs, the province can work towards creating more equitable, accessible, and sustainable towns that promote social cohesion, economic growth, and overall well-being for all its residents.

3. PANEL CATEGORIES

3.1. IMPLEMENTING AGENT PANEL

The Implementing Agent Panel will include implementing agents who will be responsible for project implementation and management of conveyancers, consultants, contractors, and other service providers. Their responsibilities will include project planning, design management, procurement, coordination, project monitoring, quality management, claims management and reporting to ensure the timely and successful completion of projects.

4. REQUIREMENTS OF TENDER SUBMISSION

4.1. IMPLEMENTING AGENT PANEL

All Respondent's responding to the submission should be addressing the following (where applicable, the appropriate documents must be attached): RESPONDENTS ARE REQUIRED TO CLEARLY INDICATE ON THE FRONT OF THEIR DOCUMENT THE SPECIFIC PANEL THEY ARE APPLYING FOR.

4.4.1 Cover Letter: A professional cover letter that introduces the Implementing Agent firm and highlights its interest in the tender also indicating the panel for which you are submitting.

4.4.2 Project and Consulting Team: A detailed description of the project team and professional consulting team, including the roles, qualifications, and experience of each member. The team should include, but is not limited to the following professionals: The team should include, but is not limited to the following Professionals: Engineer, Clerk of Works, Construction Project Manager, Engineering Technologist, GIS Specialist, Environmental Specialist, Geotechnical Specialist, Civil Engineering, Structural Engineering, Electrical Engineering, , Land Surveyors, Town Planners, Architect, Professional Project Management, etc

4.4.3 The following information should be submitted for each inhouse professional or consulting firm:

- (a) Company names and profiles;
- (b) Company representative's details (including contact details);
- (c) Company's assigned professionals' CV's, ID's, qualifications and professional registrations;
- (d) Applicable professional disciplines for which each company is appointed.



- 4.4.4 Experience of the Implementing Agent: A list of the Implementing Agent's experience in executing any human settlement projects in the build environment. Track record can include Town Planning, Services, Top Structures and other Infrastructure and Construction projects.
- 4.4.5 Locality of the Implementing Agent: Proof of the Implementing Agent's local Northern Cape office.
- 4.4.6 Implementing Agent's returnable documents: The Implementing Agent must provide the following documents as part of the submission.
 - 4.4.6.1 CSD Registration
 - 4.4.6.2 ~~CIDB Registration: Both, CIDB grading 9GB and 9CE is compulsory.~~
 - 4.4.6.3 Latest 3 years Audited Financial Statements: Latest annual turnover for the year 2022/2023 should exceed R 800 million.
 - 4.4.6.4 Tax Compliant Certificate
 - 4.4.6.5 VAT Registration
 - 4.4.6.6 B-BBEE Certificate
 - 4.4.6.7 COIDA Certificate
 - 4.4.6.8 Health and Safety Declaration
 - 4.4.6.9 ~~NHBRC Registration~~
 - 4.4.6.10 Professional Indemnity
 - 4.4.6.11 Company Registration Documents
 - 4.4.6.12 Shareholders Agreement
 - 4.4.6.13 Shareholding Declaration signed by the accounting officer
 - 4.4.6.14 Directors Identity Documents
 - 4.4.6.15 Municipal Rates and Taxes
 - 4.4.6.16 Health and Safety Declaration
 - 4.4.6.17 Company Profile
- 4.4.7 Project Methodology and Method Statement: An in-depth description of how a typical project of this nature will be managed, from Inception to Close Out.
- 4.4.8 Procurement Methodology: details of how procurement of Local Contractors, Local Engineers and all other Local Service Providers will be done.
- 4.4.9 Project Management System: A detailed description of the project management system to be used, highlighting its capabilities and how it will facilitate information access for the Client.
- 4.4.10 Impacts Plan: A comprehensive plan addressing the Implementing Agent's primary economic, social, and environmental impacts, demonstrating their commitment to sustainable development and the well-being of the community.
- 4.4.11 Empowerment and Local Beneficiation Plan: A robust plan outlining the Implementing Agent's commitment to promoting the economic empowerment of black individuals, including black women, youth, and persons with disabilities. The plan should also emphasize local beneficiation,

DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS OF THE NORTHERN CAPE

TENDER NO. NC/03/2023

SCHEDULE 1

COMPULSORY ENTERPRISE QUESTIONNAIRE

The following particulars must be furnished. In the case of a Joint Venture, separate questionnaires in respect of each partner must be completed and submitted.

SECTION 1:

Name of Enterprise:

Address of Enterprise:
.....

SECTION 2:

VAT Registration Number, if any:

SECTION 3:

CIDB Registration Number, if any:N/A.....

SECTION 4:

Particulars of Sole Proprietors and Partners in partnerships:

NAME*	IDENTITY NUMBER *	PERSONAL INCOME TAX NUMBER*

* Complete only if Sole Proprietors or Partnership and attach separate page if more than 5 (five) partners.

SECTION 5: Particulars of Companies and Close Corporations:

Company Registration Number:

Close Corporation Number:

Tax Reference Number:

RECORD OF ADDENDA TO TENDER DOCUMENTS

Project title:			
Tender / Quotation no:		Reference no:	

1. I / We confirm that the following communications received from the Department of Cooperative Governance, Human Settlement and Traditional Affairs before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: *(Attach additional pages if more space is required)*

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Name of Tenderer	Signature	Date

2. I / We confirm that no communications were received from the Department Cooperative Governance, Human Settlement and Traditional Affairs of before the submission of this tender offer, amending the tender documents.

Name of Tenderer	Signature	Date