



NORTHERN CAPE OFFICE OF THE PREMIER

POST: Deputy Director: Service Delivery Interventions Monitoring
SALARY: R733 257.00
LEVEL: 11
REF NO: DD/SDIM/2021
CENTRE: Kimberley

Requirements: Applicants must be in possession of an appropriate Bachelors Degree/ BTech Degree and Advanced Diploma (NQF level 7) in Public Management/Administration; Statistics or Information Management coupled with 3-5 years' proven experience in Monitoring and Evaluation field at junior/middle management level.

Competencies: Sound knowledge of monitoring and evaluation principles, policy frameworks governing Monitoring and Evaluation, as well as advanced knowledge of research methodology, data management and analysis, policy development. The candidate should have well developed skills in collecting and analyzing data from varying data sources and translating these into logical conclusions. Supported by strong communication skills, facilitation skills, analytical report-writing skills. Excellent computer literacy skills with advanced proficiency in EXCEL, MS-WORD. The post requires a person with proven organizing and coordinating capabilities, coupled with strong interpersonal relationship skills and dealing with stakeholders at a strategic level, ability to work under pressure with multiple deadlines and maintaining confidentiality.

Key Responsibilities: The successful candidate will be responsible for the following:

Monitor and evaluate and track provincial performance relating to the implementation of Government and Provincial Priorities (MTSF, PGDP, and SOPA). Produce high level analytical (quantitative and qualitative) performance assessment reports on the implementation Government and Provincial priorities for reporting to national and provincial reporting structures. Track progress at the coalface of service delivery to assess real change and improvement on the lives of citizens through the Frontline Service Delivery Programme and Citizen Based Monitoring. Monitor the implementation of policies directed at developing women, people with disabilities and youth development sectors, to ensure mainstreaming. Co-ordinate and monitor the implementation of Conditional Grants. Manage and contribute to the development of an integrated monitoring and evaluation report on performance analysis. Enable OTP to triangulate data from different M&E systems, as well as external M&E systems, to provide a holistic picture of the performance of government and impacts on citizens. Detailed progress reporting and feedback on the monitoring of successes and challenges on provincial priorities, sector priorities and plans. Track the development impacts of government policies, plans and programmes at through evaluation studies, but informed by monitoring data. Coordinate the development and implementation of Provincial Evaluation Plans (PEP) in line with the National Evaluation Policy Framework (NEPF) and evaluation guidelines. Develop provincial monitoring and reporting tools and formulate frameworks and guidelines. Support and guide departments through capacity building interventions. Perform strategic and operational planning. Represent the Monitoring and Evaluation at provincial forums and structures.

Enquiries: Ms. P. Nogwili – (053) 838 2358

Note: The Northern Cape Provincial Government is an equal opportunity, affirmative action employer, and women and persons with disabilities are encouraged to apply. During appointment the Office of the Premier will consider its Employment Equity Plan. Applications must be submitted on new Z83 form which is effective from 01 January 2021, obtained from any Public Service Department and should be accompanied by copies of qualifications, identity document and drivers licence and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited to short listed candidates. Therefore only short listed candidates for a post will required to submit certified documents on or before the day of the interview following communication from HR. Applicants must also submit a comprehensive CV in order to be considered, failure to comply with these instructions will disqualify applications from being processed. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). All applicants should please note that correspondence will be limited to successful candidates only, if you have not been contacted within six (6) weeks after the closing date of this advertisements, please accept that your application was unsuccessful.

Application can be directed to the department as follows: Senior Manager, Human Resources Administration, Private Bag X5016, Kimberley, 8300 or hand deliver at JW Sauer Building, Office of the Premier, Ground Floor (Security), for Attention: Mrs. R. Booysen

Closing date: 22 October 2021

