



INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR THE RENDERING OF DISINFECTION OF OFFICE BUILDINGS AND OFFICIAL VEHICLES

BID NUMBER: NC/SOC/PROV-RFQ/01-2020

CLOSING DATE: 2020-05-04

CLOSING TIME: 11:00

VALIDITY PERIOD 120 DAYS

The PREFERRED bidder(s) will be required to enter into a service level agreement with the Department

BID DOCUMENTS MAY BE POSTED TO: Private Bag X 5042, Kimberley, 8300

OR

DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS): Latlhi Mabilo Complex, Block C, 257 Barkly Road, Homestead, Kimberley.

Bidders should ensure that bids are delivered timely to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is open 24 hours a day, 7 days a week.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (MAY NOT TO BE RE-TYPED) FAXED OR SCANNED DOCUMENT WILL NOT BE CONSIDERED

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO SHALL RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER .....
POSTAL ADDRESS .....
STREET ADDRESS .....
TELEPHONE NUMBER CODE.....NUMBER.....
CELLPHONE NUMBER .....
FACSIMILE NUMBER CODE ..... NUMBER.....
E-MAIL ADDRESS .....
VAT REGISTRATION NUMBER .....

HAS A VALID TAX CLEARANCE CERTIFICATE and SARS PIN LETTER [Tender – NOT Good Standing] BEEN SUBMITTED? (NCP 2) YES or NO

HAS AN ORIGINALLY CERTIFIED COPY OF BIDDER’S B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE OR SWORN AFFIDAVIT BEEN SUBMITTED? (NCP 6.1) YES or NO

IF YES, WHO ISSUED THE B-BEE STATUS LEVEL VERIFICATION CERTIFICATE?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA).....

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); OR.....

A REGISTERED AUDITOR .....

[Tick Applicable Box]



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**(AN ORIGINAL OR ORIGINALLY CERTIFIED COPY OF BIDDERS' B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE OR SWORN AFFIDAVIT MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED?  YES or  NO

IF YES, ENCLOSE PROOF – AN ORIGINALLY CERTIFIED COPY IS REQUIRED:

SIGNATURE OF BIDDER: .....

DATE: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

TOTAL BID PRICE: R .....

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**ENQUIRIES MAY BE DIRECTED TO:**

**Department:** Social Development, Northern Cape Provincial Government

**Contact Person for bid documents:** Kedi Flatela

**Tel:** 053 874 9180

**Fax:** 086 581 8668

**E-mail address:** [kflatela@ncpg.gov.za](mailto:kflatela@ncpg.gov.za)

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**PLEASE NOTE:**

Corrections by correctional fluid are not allowed in a bid document. If correctional fluid is used it must be initialled to the correction. Failure to do so may result in such a bid being regarded as non- responsive.

If the correctional fluid is used to correct signatures, prices and descriptions it **shall** lead to a bid being regarded as non-responsive.



**NOTE:**

Only firm prices for rendering of disinfection of office buildings and vehicles will be accepted.

No fees will be payable for corrective treatments.

Disinfection chemicals must not be harmful to people.

Name of Bidder: .....

RFQ Number: **NC/SOC/PROV-RFQ/01-2020.**

Closing date and time: **Monday, 04 May 2020 at 11:00**

Offers are to remain valid for **120 days** after official closing date.

Item Nr.	Name of Disinfection chemical to be used	Disinfection chemical Registration Number	Dilution Rate	Cost of Concentrated Solution (including VAT) R
1				
2				
3				



Department Social Development

NCP 3

H5.1.2.3.1

Item Nr.	Name of Disinfection chemical to be used	Disinfection chemical Registration Number	Dilution Rate	Cost of Concentrated Solution (including VAT) R
4				
5				
6				
7				
8				
9				
10				
<b>Disinfection cost per treatment per square metre (including VAT)</b>				R .....
<b>Disinfection cost per vehicle (including VAT)</b>				R .....



**EVALUATION CRITERIA**

- 1 Cost of disinfection, equipment, protective clothing / gear, transport, administrative and labour costs must be included in the bid price.
- 2 The preferred bidder may not submit variation orders afterwards – prices offered must be firm.
- 3 An originally certified copy of the bidder's **valid registration certificate** issued by the Registrar of the Act on Fertilizers, Farm Needs, Agricultural Remedies and Stock Remedies, Act 36 of 1947 with the Department of Agriculture must be submitted. The original certification date may not be older than three (3) months at date of closure of bid.
- 4 An originally certified copy of the bidder's **valid registration certificate issued by the South African Pest Control Association (SAPCA)** must be submitted. The original certification date may not be older than three (3) months at date of closure of bid.
- 5 Append an originally certified copy of CIPS previously known as CIPRO certificate. The original certification date may not be older than three (3) months at date of closure of bid.
- 6 All chemicals which will be used in the premises must not be harmful to the employees. Service provider are to provide written assurance that chemicals that will be used will be effective to kill the corona virus and approved by the World Health Organisation (WHO).
- 7 Append an originally certified copy of the **BBBEE certificate or sworn affidavit** signed by the Exempted Micro Enterprise (EME) representative and attested by a Commissioner of Oath must be submitted at bid closing date and time. The original date of certification of the copy may not be older than three (3) months on date of closure of bid.
- 8 Bidders are to submit **originally certified copy of shareholders / members Identity Documents**. The original certification date may not be older than three (3) months on date of closure of bid.
- 9 Bidders are required to submit their detailed **Central Suppliers Database (CSD) registration report** (not the summary report) together with the bid document.
- 10 The Department reserves the right to award to more than one (1) bidder.



I, the undersigned (full names & surname in print):

.....

Certify that the prices offered are correct and firm and that I have read directives 1 – 10 on this price schedule, NCP 3.

SIGNED AT.....ON THIS..... DAY OF ..... (month) 2020

IN THE PRESENCE OF THE UNDER MENTIONED WITNESSES:

AS WITNESS

1.....

SIGNATURE: WITNESS

WITNESS: PRINT NAME & SURNAME

2.....

SIGNATURE: WITNESS

WITNESS: PRINT NAME & SURNAME